

**Macomb Continuum of Care (CoC)**  
**Board Meeting Minutes**  
 Virtual Meeting, Microsoft Teams

**July 9, 2024**  
**2:00 p.m.**

**Present:** Lisa Chapman, Cecilia Gaglio, Julie Hintz, Daija Butler, Shelley Brinkmann, Heather VanDenburg, Kiana Harrison, Megan Vinyard, Sarah Gilstorf, Julia Bingham, Connie Lasher

**Not Present:** Victoria Carter, Tamir Newton, Pastor Lew Stier, Monisha Scott, Sharman Davenport, Gail Harding

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>DECISION/ACTION</b>
Meeting Called to Order  Approval of the Agenda  Approval of the June Meeting Minutes	The meeting was called to order at 2:03 pm by Julie Hintz.  Connie Lasher moved to approve the agenda. Seconded by Lisa Chapman. Unanimously approved.  Connie Lasher moved to approve the March meeting minutes, seconded by Daija Butler.	Roll call was conducted. A quorum was established.  Motion approved.  Motion approved.
President's Update	No new updates.	
HMIS Lead Agency Update	No new updates. Kiana with HAND was able to connect with MCAH, and had brief introductions on what HAND had to offer, if staff were interested in staying on board. Awaiting resumes. That will help HAND for the final budget. Plan is to have a group meeting with leads as soon as next week. Will have more to report next month.  Updating of QSOBAA, HAND will be added to the document as they go through the process of getting updated signatures.	
HARA/Operations Update from CoC Lead Agency	A. Planning Grant expenditure report - Julie reported, as of the end of May the Planning Grant has spent \$28,291. Balance of about \$51,500 as of the end of May. It represents about 30% spent.	

	<p>B. FY 2024 NOFO planning - GIW reviews - Working on different aspects. Requests agencies that have programs through HUD CoC to make changes to Grant Inventory Worksheet (GIW). Due back to HUD 7/10/24.</p> <p>C. HCV update from MSHDA - MSHDA has closed HCV waitlist. No new individuals can be added. MSHDA has not pulled in a year for Macomb. No HUD VASH Vouchers are being issued and VA is not accepting referrals, indefinite pause. MSHDA HCV Shortall: Background and Next Steps webinar is taking place on July 23, some Board members plan to attend to receive information on vouchers.</p>	
ESG Fiduciary Update	<p>Julia Bingham gave update:</p> <p>A. 23/24 Looked at FSR's through April, ESF grant is 48.28% expended. ESM Grant is 8.51% spent. ESM grant reporting reflects that there have not been any RRH funds spent as of 4/30/2024.</p> <p>B. FSRs have been submitted through March 2024 &amp; reimbursement received. The first amendment, related to fund reallocation, is almost completed with MSHDA. A second amendment will be necessary, since a partner spent money in a line item that was not included in their original budget. Julia asked CoC if money can be moved from MCA to MCREST to allow for submission of 2nd quarter financial status reports. Board approved. Julie Hintz asked the fiduciary to continue to notify the Board when changes like this need to occur with the budget.</p> <p>C. Daija gave update: MSHDA ESG Macomb Local Competition - 7 applicants, and all 7 met the threshold. An additional 2 organizations expressed interest in ESG but did not apply. The total amount requested was \$1.1 Million, this amount will likely exceed our MSHDA allocation. Last</p>	

	<p>year \$728,000 was received. 13 people will be a part of the grant application review process, representatives from the nonprofit sector, education, healthcare, local municipalities, and PWLE. The ESG Rating and Ranking Workgroup is meeting July 11, 2024. Then there is a special CoC board meeting on July 25, 2024 to review the recommendations from the Rating and Ranking workgroup and approve final list of applicants. Then will send a poll to receive affirmation of CoC Membership.</p>	
Old Business	<p>The WAVE Project is taking on the Winter Shelter. Pastor Lew is assisting with the project. It will be still be located at the Trinity Lutheran Church in Warren.</p> <p><a href="https://www.waveproject.org/macomb-county-winter-shelter.html?utm_source=WAVE+Project&amp;utm_campaign=d948fc6f36-EMAIL_CAMPAIGN_2019_03_15_01_41_COPY_01&amp;utm_medium=email&amp;utm_term=0_94817c3a13-d948fc6f36-295807250">Macomb County Winter Shelter - WAVE PROJECT</a>  <a href="https://www.waveproject.org/macomb-county-winter-shelter.html?utm_source=WAVE+Project&amp;utm_campaign=d948fc6f36-EMAIL_CAMPAIGN_2019_03_15_01_41_COPY_01&amp;utm_medium=email&amp;utm_term=0_94817c3a13-d948fc6f36-295807250">https://www.waveproject.org/macomb-county-winter-shelter.html?utm_source=WAVE+Project&amp;utm_campaign=d948fc6f36-EMAIL_CAMPAIGN_2019_03_15_01_41_COPY_01&amp;utm_medium=email&amp;utm_term=0_94817c3a13-d948fc6f36-295807250</a></p>	
New Business	<p>Grant Inventory Worksheet - Covered under CoC Lead Agency updates.</p>	
Standing Committee Updates	<p>A. Point-In-Time Count Committee -</p> <p>B. Coordinated Entry Systems Committee -</p> <ol style="list-style-type: none"> <li>a. Working on creating a Coordinated Entry flyer for program participants to understand the CE process.</li> <li>b. Will begin RRH CE starting 10/1/24.</li> <li>c. Infographic, going to update for easy understanding literacy. Also updated list of access points with contact information. Also have a FAQ with plain language that access point staff can use or hand</li> </ol>	

out to program participants. This will help with so language is the same across the network. Shelley Brinkmann asked if Shawna can pass out a flyer to CIT trainings, the Board decided yes

C. Grant Ranking & Compliance Committee

- a. Grant Rating and Ranking Policy and Rating Tool are being created, reviewed and updated by Committee. Will be sent to the CoC Board for approval.

D. HMIS and Data Quality Committee

- a. Met on July 1, 2024. Focus on data quality. Agencies are asked to focus on data quality. Remember to enter data into the system within 6 calendar days; the HMIS doesn't take into consideration weekends or holidays; this includes intake, case notes, any contact made, etc. Also, when doing data clean up and reviewing errors: elements that MUST have zero (0%) errors: Name, Client Location, and relations to Hed of Household (HoH). Elements that need to be 5% or below: social security number, birthdate, race, gender (basic demographics)

E. Awareness and Advocacy Committee

- a. Doing outreach to law enforcement and ER. Meeting with McLaren Macomb on Friday 7/12/24 scheduled. (Rescheduled to 7/31/24)
- b. Shawna Reynolds, CHN, went to CIT steering Committee, Crisis Intervention Team, police department and sheriff. The law enforcement department did not know of our community resources or organizations. Shawna will continue to go once a month and inform officers and how officers can help homeless on the street, to

	<p>help avoid jailing. CIT will offer trainings to law enforcements and educate them on mental health and disorders. Shawna will give presentations at the CIT trainings on homeless resources available and how we can help.</p> <p>F. Landlord Engagement Committee - Working on flyer to give to landlords.</p> <p>G. Equity / CERT - Statewide Racial Equity Action Plam was approved by the Interagency Council on Homelessness (ICH). Arc4 Justice and the Project Coordinating Team (PCT) put together a recommendation to start a racial equity advisory committee to make sure plan is being completed and oversight is being done. The committee was tabled for now since there were additional questions that need to be addressed. One key recommendation for advisory board was to have diverse representation at service providers, CoC, state officials, PWLE, etc. The PCT will meet regularly to answer questions and provide additional recommendations to the ICH. Macomb CoC should continue to have an Equity/CERT Committee that focuses on equity as a whole (race, disability, LGBTQ, etc). Other CoC's developed race equity plan, that could be something we do locally.</p> <p>H. Ad-Hoc - ESG Implementation Committee - Will meet if needed.</p>	
Close	Motion to adjourn Julie Hintz, Megan Vinyard seconded.	
Next Meeting	Tuesday, August 6, 2024 at 2 p.m. Microsoft Teams	

Respectfully submitted by Cecilia Gaglio