

**Macomb Continuum of Care (CoC)
Board Meeting Minutes**
Virtual Meeting, Zoom

**October 1, 2024
2:00 p.m.**

Present: Lisa Chapman, Cecilia Gaglio, Julie Hintz, Daija Butler, Kiana Harrison, Megan Vinyard, Julia Bingham, Connie Lasher, Heather VanDenburg, Gail Harding, Sarah Gilstorf, Shelley Brinkmann, Monisha Scott, Sharman Davenport

Not Present: Victoria Carter, Tamir Newton, Pastor Lew Stier

AGENDA ITEM	DISCUSSION	DECISION/ACTION
<p>Meeting Called to Order</p> <p>Approval of the Agenda</p> <p>Approval of the September Meeting Minutes</p>	<p>The meeting was called to order at 2:03 pm by Julie Hintz.</p> <p>Julie requested to add the following to the agenda: under 7. HMIS - add b. MATTS technical assistance request; under 8. HARA - add c. MSHDA HCV homeless preference meeting; under 11. New Business - add 1. MSHDA Shelter Diversion Funding Opportunity and 2. "Perceived Homeless problem in Mt Clemens" article discussion.</p> <p>Heather VanDenburg moved to approve the agenda with the changes. Seconded by Gail Harding. Unanimously approved.</p> <p>Heather VanDenburg moved to approve the regular August meeting minutes, seconded by Lisa Chapman.</p>	<p>Roll call was conducted. A quorum was established.</p> <p>Motion approved.</p> <p>Motion approved.</p>
<p>President's Update</p>	<p>No updates.</p>	
<p>MCAH Legislative Liaison update -</p>	<p>No recent meetings. Lisa gave an update on the Michigan Senate passing "Source of Income" legislation. Being told the Governor will</p>	

	sign in the next few weeks. Would become law 90 days after the end of the Legislative session, estimated April 2025.	
HMIS Lead Agency Update	<p>Meeting with MSHDA, HAND, MCAH, MCA held last week on transition from MCAH to HAND. Partners received an email update from HUD today indicating the next steps and that the grant transition will take some time. HAND has a work plan in place. Next meeting is scheduled to make additional decisions on staffing and how the grant will operate when HAND becomes the grantee. MSHDA will continue to assist at this time as the lead to prevent disruption. HAND will work with MSHDA to review language on current grant applications. Will the work plan as necessary. For questions, email Kiana Harrison. No changes with HMIS until further updates on transition.</p> <p>The Salvation Army MATTs reached out to MCA as the HARA to assist with HMIS technical support after the passing of MATTs staff member who was the HMIS lead. Julie asked if other agencies have availability to assist with data entry. It is an eligible ESG cost to put staff time towards HMIS. Reach out to Julia or Daija if an agency is able to assist with HMIS and would consider using ESG for this expense. Heather VanDenburg with MCREST will see if they can assist and will follow-up with Gail tomorrow.</p>	
HARA/Operations Update from CoC Lead Agency	Julie gave an update on HUD CoC NOFO FY24/25 and the grant rating and ranking. Workgroup members met last Thursday 9/26/24 and	

ranked the grant applications. Received 12 renewal applications (6 PSH, 2 RRH, 1 TH/RRH), 2 new applications received (TH/RRH and Supportive Services for CE). All projects met the HUD threshold and local CoC threshold. All projects met the minimum rating of 70%. Scores ranged from 92.48% to 74.91%. Julie shared the ARD funding available and the draft ranking decided by the ranking workgroup (document was sent to Board prior to meeting). Most grants were ranked by the score the applications received but the grant ranking workgroup shifted the ranking for specialized groups (youth and pregnant women) to ensure funding was at less risk of being placed in tier 2. Submitting for over \$2.5 million of funding.

Consolidation requests from MSHDA (HMIS) and CHN (PSH) were reviewed. MSHDA may request to consolidate the 2 HMIS grants. CHN is requesting to consolidate the MLAP projects and MCHLAP PSH projects.

Julie reviewed the remaining timeline of the HUD NOFO Timeline.

Lisa Chapman moved to approve the grant ranking as presented and emailed prior to the meeting, Heather VanDenburg seconded.

Julie Hintz, Connie Lasher, Shelley Brinkmann, Daija Butler, Sharman Davenport recused themselves from vote. All were in favor, no opposed.

	<p>CoC Planning Grant report: Julie reported that the Planning Grant will be under spent due to misunderstanding of grant timeframe. 64% spent out as of end of August. Estimated to be 75% spent by the end of the grant.</p> <p>HCV Homeless Preference focus groups: MSHDA is hosting a series of Housing Choice Voucher homeless preference focus groups to allow HARA and CoC representatives to brainstorm ideas to improve the process by which households and vouchers are prioritized and the steps when households are pulled from waiting lists for vouchers. Macomb's session is Wednesday, October 16, we are able to register two representatives - Kristin DeFranco will represent the HARA and Julie will represent the CoC. Julie asked if Board had any concerns with this plan. Heather VanDenburg wants to have a session prior to the meeting to discuss feedback and questions Macomb can bring to the focus group. Julie will set this up.</p>	
ESG Fiduciary Update	<p>FY24 Spending - Julia Bingham shared summary of MSHDA ESG grant spending through 8/31/2024 & available grant funds as of 9/1/2024 (documents were emailed to the Board).</p> <p>Daija Butler explained that the MCHCS, ESG Fiduciary met with representative agencies in August 2024 to review spending, current funds available, and agencies were able to communicate if they were</p>	

	<p>going to be able to fully spend their awards and/or if reallocation was necessary. An amendment was requested & processed with MSHDA.</p> <p>During late September, CHN notified MCHCS they would not be able to spend all awarded funds; MCHCS then reached out to other agencies to inquire if they were able to spend these funds. An extension of the spending period was not feasible, in order to ensure agencies who had fully spent their allocations earlier in the period of performance were able to begin utilizing FY 2025 funding. As a solution to fully spend out FY 2024 funding, a request was made to MSHDA reallocate funding to other eligible categories and to extend the grant, for reporting and reconciliation purposes only, to 11/30/2024. This ensures there will not be a disruption in payments/services for agencies. The goal is to present the final reporting at the CoC November meeting. Additionally, a CAPER will be presented which would reflect data about who was served to help evaluate efficiency & equity of services provided.</p> <p>Reminder - today is the start of FY25.</p>	
Old Business	In November, the WAVE Project will be presenting on the Winter Shelter at the CoC Membership meeting.	
New Business	<p>MSHDA Shelter Diversion NOFO:</p> <p>MSHDA released a Shelter Diversion NOFO and the CoC emailed it to the listserv. MSHDA held a webinar on NOFO last week. It is to fund 6</p>	

additional proposals from CoC's that were not previously funded. MSHDA is accepting one project per CoC. If more than one agency is interested in applying, the CoC will need to select one applicant or require collaboration. To meet the program requirements requirements, the applicant must hire someone or promote from part time to full time. Julie gave a breakdown on how the funds can be allocated. Due to MSHDA November 7, 2024.

Macomb Daily article/Mount Clemens homelessness issue:

Julie shared a recent article published by the Macomb Daily relaying information from a City Commission meeting that "new" group of homeless individuals demonstrating "rowdy behavior" and the Mayor requested additional law enforcement support to address the issue. The day the article was published, Julie shared it with the shelters located in Mount Clemens and the street outreach service providers to make them aware of this perceived issue. Discussion followed:

- Lisa feels this is an opportunity to reach out to the Mayor, Sheriff, and Board of Commissioners to know law enforcement shouldn't be the first call and it should be a community response from housing and other organizations.
- Heather VanDenburg shared that the CERT Committee wants to do Town Hall on the community's perspective of homelessness and provide information on resources.

	<ul style="list-style-type: none"> ● Connie/Shawna with CHN are doing Crisis Intervention in October. ● Lisa Chapman reported that MCAH just finished criminalization of homelessness information, history, resources, and alternatives to law enforcement when addressing homelessness. ● Monisha Scott said she would share the article with Rustine as an opportunity to speak from the veteran side to educate on resources available to veterans. ● Gail Harding suggested putting together a media package and sending it to Macomb Daily and other media outlets to respond to the article. ● Julie said MCA does not have a dedicated communication person but MCA can work with the communication manager for MCHCS to respond and include information on how to access services. Lisa will forward existing materials MCAH has on this issue. The Awareness & Advocacy Committee will be looped in as well. 	
Standing Committee Updates	<p>A. Point-In-Time Count Committee -Ask Board to approve Wednesday, 1/22/25 for 2025 PIT Count date. Board approved.</p> <p>B. Coordinated Entry Systems Committee - Review CE documents - Board was asked to review/approve the CE Infographic to share with the community/individuals in the program (service providers in lobby, to help staff understand CE process, can provide to program participants, or general public). Lisa suggested adding "homeless</p>	

response” and HARA/MCA contact information. The infographic will be page 1 of 3, the other pages have contact information. Heather asked about having agencies “test” the documents with clients to gauge if they are easily understood. When it’s ready, send to Heather VanDenburg. After discussion, a phone number/contact info for HARA will be added to the document, and a final version will be sent to the board to test.

- C. Grant Ranking & Compliance Committee and Ad-Hoc ESG Implementation Committee** - Will be reviewing feedback on the HUD CoC grant rating and ranking process from this year. Next priority area is improving compliance measures and processes for compliance reviews.
- D. HMIS and Data Quality Committee** - Met on 9/8/24
- E. Awareness and Advocacy Committee** - Upcoming HOPE outreach event on Tuesday, November 19, and currently have 13 organizations signed up to have a table. Deadline to sign up is 10/14.
- F. Landlord Engagement Committee** - afternoon preferred, not Fridays
- G. Equity / CERT** - Heather, Daija, Cecilia, Julie met and discussed future plans for the committee. Will host two town halls to get community feedback and share resources available in the community. Will then take that feedback to help guide future work.

<p>Updates/Announcements</p>	<p>Lisa Chapman announced that the Summit on Ending Homelessness is scheduled in Lansing on 10/29-30. Registration is open now.</p> <p>Housing Homestretch continues to work on legislative advocacy for legislation related to housing/homelessness. Five bills have passed, and have a prioritized list of others that the group would like to see pass. Have meetings coming up if you want to sign on to campaign to advocate to legislators. Upcoming rallies on Wednesday, November 13 to call attention to bills that Housing Homestretch want to have passed.</p> <p>Will have CoC Membership vote on grant ranking by October 9th. No CoC Membership meeting in October. Next CoC Board meeting is November 12 (adjusted date due to Election Day).</p> <p>Collaborative Application is due October 30. Will need Board to approve application.</p>	
<p>Close</p>	<p>Motion to adjourn Connie Lasher, seconded Megan Vinyard. 3:54pm</p>	
<p>Next Meeting</p>	<p>Tuesday, October 1, 2024 at 2 p.m. Microsoft Teams</p>	

Respectfully submitted by Cecilia Gaglio