

# Macomb County Continuum of Care/MI-503 HUD Homeless Assistance Grants NOFO Local Application

The HUD Homeless Assistance Grants NOFO (HUD CoC NOFO) is an opportunity for organizations to renew existing funded projects and apply for new projects. The MI-503 Macomb Continuum of Care Grant Rating and Ranking Policy and Procedure provides additional information on the local process for the HUD CoC NOFO.

The following is a list of required components that must be submitted for consideration in the local HUD CoC NOFO competition. All documents are required to be submitted to the Collaborative Applicant at [coc@macombgov.org](mailto:coc@macombgov.org), Macomb Community Action, by the local competition deadline, September 13, 2024 at 5 p.m.

## **For renewal and expansion projects:**

- PDF export of completed Project Renewal/Expansion application from eSNAPS
- PDF export from SAGE of the projects most recent completed APR for the project
- HUD Threshold Requirements Checklist
- Narrative Questionnaire for Renewal Projects

## **For new projects:**

- HUD Threshold Requirements Checklist
- Narrative Questionnaire for New Projects
- New projects do not need to complete an eSNAPS application until the organization is notified that the application has been accepted.
- New projects that are accepted, rated, and ranked will be required to enter the application into eSNAPS prior to the competition deadline. If an organization is not currently using eSNAPS, it is **strongly advised** that applicants become familiar with eSNAPS requirements and setting up Project Applicant Profiles and user profiles. More information can be found on HUD's website:

<https://www.hudexchange.info/programs/e-snaps/>

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## HUD Threshold Requirements Checklist

This checklist is a list of HUD requirements that an applicant must meet in order to be eligible to receive HUD Continuum of Care funding. An applicant must meet all HUD threshold requirements for an application to be considered. Detailed information about HUD requirements is found here: <https://www.hudexchange.info/programs/coc/>. Please check each box verifying the applicant meets the requirement.

- SAM: Applicant has active SAM registration with current information and maintains an active SAM registration annually.
- UEI: Applicant has a valid UEI (Unique Entity Identifier) Number.
- CoC Program Eligibility: Project applicants and potential sub recipients meet the eligibility requirements of the CoC program.
- Financial and management capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
- Certifications: Project applicants submit the required certifications specified in the NOFO.
- Population served: The population to be served meets program eligibility requirements.
- HMIS participation: Project applicants agree to participate in a local HMIS system. Victim service providers can use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.
- Federal Debts: Applicant has no outstanding delinquent federal debts.
- Debarments/Suspensions: Applicant has no debarments and/or suspensions.
- Pre-selection Review of Performance: If the organization has delinquent federal debts or is excluded from doing business with the federal government, the organization may be ineligible for an award. HUD reviews the organization information and reserves the right to deny funding and set other terms related to awards.
- Sufficiency of Financial Management System: Applicants must have a financial management system that meets Federal standards.
- False Statements: Recipient or applicant confirms all statements are truthful.
- Mandatory Disclosure Requirement: Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within 10 days after learning of the violation.
- Prohibition Against Lobbying Activities: Recipients of federal awards are prohibited from using appropriated funds for lobbying.
- Equal Participation of Faith-Based Organizations: Project must meet the requirements under 24 CFR 5.109.
- Resolution of Civil Rights Matters: Outstanding civil rights matters must be resolved before the application submission deadline.

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Applicant Representative Signature

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Date

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Applicant Representative Printed Name