

Macomb Continuum of Care (CoC)

Board Meeting Minutes

Virtual meeting, Zoom

March 5, 2024

2:00 p.m.

Present: Lisa Chapman, Cecilia Gaglio, Julie Hintz, Pastor Lew Stier, Daija Butler, Gail Harding, Megan Vinyard, Sharman Davenport, Shelley Brinkmann, Connie Lasher, Heather VanDenburg, Julia Bingham, Monisha Scott

Not Present: Sarah Gilstorf, Victoria Carter, Zienab Fahs, Kristin DeFranco, Tamir Newton

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order	The meeting was called to order at 2:03 pm by Julie Hintz. Introductions took place.	Roll call was conducted. A quorum was established.
2. Approval of the Agenda	Connie Lasher moved to approve the agenda. Seconded by Lisa Chapman. Unanimously approved.	Motion approved.
3. Approval of the October Meeting Minutes	Connie Lasher moved to approve the February meeting minutes, seconded by Lisa Chapman.	Motion approved.
4. President's Update	No updates.	
5. HARA/Operations Update from CoC Lead Agency	<p>a. FY 2023 NOFO competition scoring / DV bonus scoring – Julie Hintz emailed the scoring sheet to the Board last week. Julie Hintz shared a PowerPoint presentation and shared updates (see handouts for slides). Overall score increased from FY22. FY22 = 88.25 and FY23 = 123.</p> <p>b. FY 2024 NOFO planning – Cecilia and Julie have been meeting to review last year's items to see where we can improve on and continue. HUD has not given a date yet of when the next</p>	

	<p>competition begins. Board discussed whether it can be helpful to have a consultant help with the grant ranking process or grant writing. Julie Hintz and Julia Bingham will meet to discuss available funding in the planning grant.</p> <p>c. Planning grant - expenditure report – Spending is January 2024 – September 2024.</p>	
<p>6. ESG Fiduciary Update</p>	<p>a. MCREST closeout - ESG FSR Meeting held on 2/20/24 with MSHDA, MCREST, HCS and the CoC Board to discuss the status of FSR submissions and 2/23/24 deadline. FSRs were not submitted on 2/23, waiting for MSHDA to approve budget changes the system. There are system errors and the system will not let MCREST submit the FSRs. There were some unspent funds on table from CHN and FYI; MCA overspent. During the meeting on the 2/20, CoC Board Members present decided funds would be reallocated to MCA to contribute to overspent funds.</p> <p>b. HCS – Meeting held on 3/1/24 with ESG recipients and Macomb County Health and Community Services, discussed fiduciary role and recipient’s roles and expectations. Julie sent out to the Board the updated draft MOU for FY24 for the Board to review. There are two MOUs, one for ESG ESM (State) and one for ESG ESF (Federal). Some amounts were changed due to MSHDA requirements, but allocations did not decrease for the organizations. CoC Board previously approved initial MOUs and budgets for this FY in August. The updated MOUs are presented for approval due the change in ESG Fiduciary role and the minor budget adjustments. Anytime the MOUs or budgets are changed, it will need to be reapproved by the CoC Board. Connie Lasher motioned to approve, Pastor Lew seconded. All were in favor, none opposed.</p>	
<p>7. HMIS Lead Agency Update</p>	<p>No new updates. HAND is looking for information on Match and Budget. MCAH is currently still operating as HMIS Lead, they are working on</p>	

	<p>system performance measures and adding in PIT count. They are following up with agencies if there are questions on data quality.</p>	
8. Old Business	<p>a. Board Member Orientation is scheduled for March 18, 2024 at 10am virtually. All Board members are welcome.</p> <p>b. During the last CoC Board meeting, Board Members were asked to sign the Conflict of Interest Form before the next meeting https://forms.gle/gHSA6RTAMFXUCF5o8. Cecilia Gaglio read the disclosures listed.</p>	<p>CoC Board Members Conflict of Interest Form: For next year we will add a checkbox or change it to make it more clear that which agency Board members are receiving funding, and include the agency they work for.</p>
9. New Business	<p>The Warming Shelter is closed for the season due to funding. There will be a restructuring. There will be future meetings with the County. There were over 700 individuals that used the shelter. There will be a summer drop-in center on Tuesdays. Plan to open in November or December.</p>	.
10. Standing Committee Updates	<p>a. See which Board members are participating in committees.</p> <p>b. Point-In-Time Count Committee - Awaiting final count; MCAH is completing data entry. During the count many items were given to homeless individuals (scarves, gloves, blanket, toiletry items, food, fast food gift cards, hand/foot warmers, etc). A church group is working on a fleece hooded chest pullover for 2025 PIT. Meeting with Macomb County Planning Department on Wednesday 2/28 regarding use of technology tools to potentially assist with 2025 PIT.</p> <p>c. Coordinated Entry Systems Committee</p>	

i. Rapid Rehousing Workgroup was created, first meeting on 2/5/24, second meeting 3/4/24. Discussions being held if should start doing a Rapid Rehousing Coordinated Entry in Macomb County. Each agency will take discussions back to their agency to see if RHH CE can work within their process and procedures. Next meeting is scheduled for 3/18/24 and will discuss if RHH CE works for all agencies. Then the following week is the full CES meeting, hope can bring recommendations to the full committee.

d. Grant Ranking & Compliance Committee

i. First meeting Thursday, March 7 at 1pm.

e. HMIS and Data Quality Committee

i. February meeting canceled. Last meeting was March 4 at 11am. Reviewed data quality reminders. Working on PIT. Deadline to submit data is 3/12/24. Discussed System Performance Measures, and there was improvement.

f. Awareness and Advocacy Committee

- i. Safe Haven Event name changed to Homeless Outreach Partnership Event aka H.O.P.E. Event scheduled for Tues, 5/21/24 from 10am - 2pm. In the planning phase.
- ii. Discussions on outreach to law enforcement. No new updates.

g. Mainstream Resources – Julie reviewed the Charter, mainstream is not a required committee that needs to be active. Wanting to ask board feedback. Julie Hintz made a motion to remove the committee, Heather VanDenburg seconded. All in favor,

	<p>no opposed. The work will still be done, just in different capacities. There is still the continuation of having new and relevant speakers to the CoC Membership meetings. CoC Board members and members can share speaker recommendations.</p> <p>h. Landlord Engagement Committee - Met on 2/23/24, discussed creating a RRH flyer to give to landlords. In future meetings, going to work on a landlord spreadsheet as an engagement tool.</p> <p>i. Equity / CERT - No updates. Need participation. Was promoted at the last CoC Membership meeting. Discussion was held to determine if there should continue to be a committee, because there is a lack of participation. Heather VanDenburg and Daija Butler will meet on what relates to State's action plan and goals, and come back with an update on what we can incorporate in our work.</p> <p>j. Ad-Hoc - ESG Implementation Committee - No new updates. Waiting on future ESG Fiduciary transition and need.</p>	
11. Close	Motion to adjourn Connie Lasher, Heather VanDenburg seconded.	Motion approved.
12. Next Meeting	Tuesday, April 2, 2024 at 2 p.m. Zoom	

Respectfully submitted by Cecilia Gaglio