

Macomb Continuum of Care (CoC)

Board Meeting Minutes

Virtual meeting, Zoom

May 7, 2024

2:00 p.m.

Present: Lisa Chapman, Cecilia Gaglio, Julie Hintz, Daija Butler, Sharman Davenport, Shelley Brinkmann, Julia Bingham, Zienab Fahs, Heather VanDenburg, Connie Lasher, Tasha Gray, Kiana Harrison,

Not Present: Victoria Carter, Kristin DeFranco, Tamir Newton, Pastor Lew Stier, Gail Harding, Megan Vinyard, Sarah Gilstorf, Monisha Scott

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order 2. Approval of the Agenda 3. Approval of the October Meeting Minutes	The meeting was called to order at 2:04 pm by Julie Hintz. Connie Lasher moved to approve the agenda. Seconded by Sharman Davenport. Unanimously approved. Connie Lasher moved to approve the March meeting minutes, seconded by Lisa Chapman.	Roll call was conducted. A quorum was established. Motion approved. Motion approved.
4. President's Update	a) County Switching System: Macomb County is switching from Google to Microsoft. Our meeting invites will have to be updated to Microsoft so you will receive new meeting invites. Email addresses will not be changed. b) Presentation from HAND, who is in consideration of taking over Macomb CoC HMIS Lead Agency role. Tasha Gray Executive Director of HAND and Kiana Karrison, HMIS Manager for Detroit CoC, gave a presentation on HAND and its qualifications. Not a direct service provider, but hold lead agency role for Detroit, Highland Park, and Hamtramck. HAND coordinates local partners, homeless services providers, federal funding, and homelessness data. It was noted in the presented, if selected HAND would: work with MSHDA and Macomb County CoC Board to merge and transfer the HMIS grants, develop a workplan to manage the transition, leverage current contract	

	<p>staffing resources for continuity, work with the Macomb CoC Board to improve its HMIS implementation if desired, and work collaboratively with the HARA, collaborative applicant, service providers, and other pertinent stakeholders to support the goals of the Macomb County CoC.</p> <ul style="list-style-type: none"> o Discussion of HMIS Lead - Julie Hintz reached out to HUD to see what the process would look like on transferring grants. There will be discussions with HAND to determine timeline, in consideration of NOFO coming up. HAND's Board is in support of the transition. HAND PIT/HIC are in a good space, submission will be completed in time, awaiting on HUD to update errors. o Voting: Lisa Chapman used to work with Tasha and done technical assistance for HAND, decided to recuse herself from vote. Sharman Davenport made a motion to accept HAND as HMIS. Connie Lasher seconded. No discussion on motion. Vote was opened, all were in favor, no opposed. Lisa and Julie will follow up with HAND and to determine a timeline with transferring grants with HUD. Tomorrow, the transfer will be discussed at the CoC Membership meeting to affirm the Board's decision. 	<p>Motion approved to accept HAND as HMIS Lead.</p>
<p>5. HARA/Operations Update from CoC Lead Agency</p>	<ul style="list-style-type: none"> a) Emergency Housing Voucher is now closed. All available vouchers have been issued. Any on waitlist, will be contacted and removed from waitlist. There was a waiting list. There is a chance some are on HCV list. HCV has been on hold for some time, MSHDA is waiting on HUD. There has not been a pull from Macomb County in a while. Zienab will keep us posted. b) Budget - No updates. Have been making regular draws for planning grant. Based on projections, should spend full amount. 	
<p>6. ESG Fiduciary Update</p>	<ul style="list-style-type: none"> a) MCREST closeout update - Julie Bingham gave update: Heard that MCREST was able to successfully submit for FSR for ESM. Most partner agencies are waiting for reimbursement. Some reporting open for C19, April continuing to work with Zienab. Waiting on one additional thing before can submit FSRs. 	

	<p>b) H&CS updates - Recommendations by July. Encourage to build grants.</p> <p>c) For next ESG cycle, Exhibit 1 was released and is due June 7. Daija, Julie, Julia, and Cecilia will meet next week. We may reach out to partner agencies to add information to Exhibit 1. The application is slated to be released on June 10, HC&S ESG Fiduciary and Collaborative Applicant will keep Board informed. The CoC Board will look at Exhibit 1 in June.</p> <p>d) Zienab just finished reviewing submissions for ESG C19 grants. No questions.</p>	
<p>7. Old Business</p>	<p>CoC Board reviewed updated Governance Charter and Julie asked for approval. Julie spoke at last meeting on changes to the CoC Charter. An updated version was sent out for the Board to review. Julie shared her screen of updated CoC Charter and presented the changes.</p> <p>Julie added Compensation for Board Members with Lived Experience section. Daija recommended \$40 an hour to align with others, and that two or more receive compensation.</p> <p>Added Conflict of Interest section. Suggested to add timeframe of HARA timeline of 3-year and ESG Fiduciary role.</p> <p>Opened the floor for questions or comments. The Board was able to share feedback and recommendations for changes to the updated Charter.</p> <p>Daija recommended adding Enforcement of attendance for Board, and who reaches out when frequent absences occur, recommendations if someone needs to be removed/replaced. How to hold each other accountable. Regarding attendance, there are sections that speak to that and members not attending can be removed by board action. Collaborative applicant maintains attendance records, so the CA would reach out to non-compliant members and give the Board recommendations.</p> <p>Added enforce the provisions of charter, and inform board officer of non-compliance with governance charter.</p>	<p>Motion was made approving updates, with additions, to CoC Charter.</p>

	<p>Connie Lasher made motion to approve updates to governance charter. Daija Butler seconded. All were in favor, no opposed. The updated Charter will be presented to the CoC Membership.</p>	
8. New Business	<p>No new updates.</p>	
9. Standing Committee Updates	<p>a. Point-In-Time Count Committee - HUD deadline for PIT/HIC reports extended to May 10 due to HUD technical issues</p> <p>a. Coordinated Entry Systems Committee - Met April 25, 2024.</p> <ol style="list-style-type: none"> 1. We are working on setting up the process for RRH referrals through coordinated entry. Kristin DeFranco is working with MCAH to get the referral report to be what she needs it to be to manage a RRH registry. Kristin created the RRH policy which was approved through the CES Committee and is going to the Board for approval. 2. All Coordinated Entry Agencies - Please implement the Exit/Entry surveys, committee will review and report on the results to the Board. 3. CES Committee working on handout with shared Language. Found a solid resource committee in process of reviewing for CE to give as handout for clients. So no wrong door, all same information is being distributed. <p>a. Grant Ranking & Compliance Committee - Met May 2, 2024 - Reviewed Grant Rating & Ranking Policy; next meeting May 23, 2024 to review rating/scoring. Will go to Board once complete.</p> <p>a. HMIS and Data Quality Committee - April meeting was canceled. Met May 6, 2024. QSOBA being updated, few agencies are</p>	

participating in HMIS and are in process of completing formal paperwork. The additional agencies were VOA and HarvestTime, has a veteran project that expanded to Macomb. Spoke about QSOBA. MCAH assisting in communications.

a. Awareness and Advocacy Committee

1. Homeless Outreach Partnership Event (H.O.P.E.) on Tuesday, May 21st at The Salvation Army Mt Clemens. 10am - 2pm. There will be free food, housing resources, and more.
2. Doing outreach to law enforcement.
3. Would like to do outreach to ER's in the future.

Individuals are being dropped off to shelters from hospital without checking to see if shelters have capacity. Looking for hospital/ER contacts.

f. Landlord Engagement Committee - Julia reported that H&CS did receive approval to consider using the RHP grant for the cost of Padmission. Padmission is presenting to the CoC on 5/31.

Committee is also working on flyer to give to landlords.

f. Equity / CERT – Daija gave update: State contract with ARC for Justice, wrapping things up and transitioning. Homeless assessment and prioritization pilot centers on racial equity. Leadership Academy is ramping down on race/equity across the State. Michigan homeless council are meeting with ARC for Justice. ARC for Justice has a policy meeting. Heather and Daija will meet after to see how equity/CERT efforts can look in our community, in relation to what the State is doing.

	<p>f. Discussion held. Can also review data from last years, and see what we improved and what we are going to do. HUD also has national tool.</p> <p>f. Ad-Hoc - ESG Implementation Committee - Will meet if needed. Daija recommended rolling that into the Grant Ranking and Compliance Committee. ESG Implementation committee members to be invited to the Grant Ranking and Compliance Committee.</p>	
10. Close	Motion to adjourn Connie Lasher, Shelley Brinkmann seconded.	Motion approved.
11. Next Meeting	Tuesday, May 7, 2024 at 2 p.m. Zoom	

Respectfully submitted by Cecilia Gaglio