

Macomb Continuum of Care (CoC)

Board Meeting Minutes

Virtual meeting, Zoom

February 6, 2024

2:00 p.m.

Present: Lisa Chapman, Cecilia Gaglio, Michael Centi (Presentation Speaker), Julie Hintz, Pastor Lew Stier, Tamir Newton, Daija Butler, Gail Harding, Megan Vinyard, Sharman Davenport, Shelley Brinkmann,

Not Present: Sarah Gilstorf, Monisha Scott, Deirdre Mercer, Connie Lasher, Victoria Carter, Zienab Fahs, Kristin DeFranco

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order	The meeting was called to order at 2:04 pm by Julie Hintz. Introductions took place to welcome new CoC Board Members.	Roll call was conducted. A quorum was established.
2. Approval of the Agenda	Pastor Lew moved to approve the agenda. Seconded by Gail Harding. Unanimously approved.	Motion approved.
3. Approval of the October Meeting Minutes	Pastor Lew moved to approve the January meeting minutes, seconded by Lisa Chapman.	Motion approved.
4. President's Update	A. Speaker: Michael Centi, Director of Youth Programs, Lighthouse https://lighthousemi.org/ . Michael is requesting a Letter of Support from CoC and CoC Lead Agency for Youth Homelessness System Improvement grant / Youth Homelessness Regional Collaboration Opportunity. Proposed scope (July 2024 projected start – 30 mo. Period): regional systems mapping, needs assessment including racial and gender equity analysis, coordinating entry improvement and alignment, regional partnership planning, forming/sustaining YAC. It is planning dollars, not for housing. Shelley Brinkmann motioned to support. Pastor Lew seconded.	Motion approved.

	<p>B. Update: Received a letter of request of support from Oakland Livingston Human Service Agency (OLHSA). OLHSA operates an SSVF Program serving six counties, including Macomb; Macomb Community Action provides direct service for Macomb and Lapeer as a subcontractor of OLHSA's SSVF program. Lisa Chapman moved to support. Shaman Davenport seconded.</p>	<p>Motion approved.</p>
<p>5. HARA/Operations Update from CoC Lead Agency</p>	<p>a. Planning Grant - expenditure report update. For the planning grant that ended in December 2023, a total of \$35,484 was spent. Unspent funds totaled \$51,764.</p> <p>b. HUD made an announcement of CoC Competition Awards from the FY23 NOFO. Macomb did receive funding for all projects in Tier 1, and a project (7MLeasing Assistance Program 7 Renewal/CHN LAP 7) that was split between Tier 1 and Tier 2. One existing project (2MLeasing Assistance Program 2 Renewal/CHN LAP 2) in Tier 2, new applications for a DV Bonus and a new project were not funded.</p> <p>c. Edison Crossing – No new updates.</p>	
<p>6. ESG Fiduciary Update</p>	<p>Macomb County Health and Community Services will be taking over as ESG Fiduciary Lead. Health and Community Services are set up with IGX - MSHDA's grant management system. Receiving training on submitting applications this week.</p> <p>The goal for the transition is for MCREST to close out grants through December 2023. Macomb County Health and Community Services will submit items after December 2023. There are three outstanding grants that require FSRs (ESF grant has not been submitted; ESM Grant has been submitted but needs corrections; ESG-CV C19 has not been submitted). MCREST and Health and Community Services will be meeting this week. Goal is to have everything submitted this week from MCREST.</p> <p>Health and Community Services is working on a policy manual for monitoring, due dates, etc. They will be setting up one-on-one meetings at a later date with each organization awarded. MSHDA is not able to</p>	

	<p>have funding active for the current cycle until the previous FSRs are submitted. Daija recommended organizations to have 10/1/23 – 12/31/23 data, GLs, financial reports ready to provide. Email Daija Butler with questions.</p> <p>A corrective action plan was previously submitted on behalf of the CoC after a meeting held with MCREST/April Fidler, MSHDA, CoC Board President/Julie Hintz with agreement to have items submitted by December 31, 2023, documents are still pending submission. Daija recommended added policies and procedures to CoC Governance Charter to know how to navigate non-performance of ESG fiduciary.</p>	
7. HMIS Lead Agency Update	<p>Lisa Chapman reported that she has been in contact with the agency HAND regarding the HMIS Lead Agency role. HAND reported they have met with MSHDA and MCAH. HAND had a few more questions related to the budget and match requirements before they are able to make a decision.</p>	
8. Old Business	<p>None</p>	
9. New Business	<p>- VP election: Lisa Chapman nominated Sharman Davenport for the position of CoC Board Vice President. Sharman accepted the nomination. No other nominations were made. Board voted to elect Sharman Davenport as CoC Board Vice President.</p> <p>- Board member orientation: Julie asked if board members preferred an in-person or virtual orientation. Several members indicated a preference for virtual. A Doodle poll will be sent out to schedule a date before the next CoC Board meeting for the orientation to be held.</p>	

	<p>- Conflict of Interest: Julie discussed the charter requirement for board members to disclose conflicts of interest annually and at any point should a potential COI arise. Board members were provided with a Google Form to complete for the annual disclosures of conflicts of interest.</p>	
<p>10. Standing Committee Updates</p>	<ul style="list-style-type: none"> ● Point-In-Time Count Committee - Macomb County PIT completed 1/24/24. Waiting on final numbers. ● Coordinated Entry Systems Committee - <ul style="list-style-type: none"> ○ Met on 1/25/24 and a workgroup started from discussions at the meeting on Rapid Rehousing Coordinated Entry. Next CES meeting is 3/28/24. ○ Per CoC Board Roster, Gail and Lisa were asked if they wanted to still co-chair the CES Committee, they declined. Daija Butler would like to Chair the Committee. Roster will be updated. ● Grant Ranking & Compliance Committee - Received responses to join committee. Doodle poll will be sent out to help schedule a meeting. ● HMIS and Data Quality Committee - February meeting canceled. ● Awareness and Advocacy Committee - Committee planning Safe Haven Event on 5/21/24 at Salvation Army Mt Clemens. Next 	

	<p>meeting 2/13/24 to discuss Safe Haven event and outreach to law enforcement since some cities have ticketed homeless individuals.</p> <ul style="list-style-type: none"> ● Mainstream Resources - No updates. Have speakers scheduled for March, May, July CoC Membership meetings. ● Landlord Engagement Committee - Three in attendance, looking for more organizations to get involved. Met on 1/26/24 and discussed creating a spreadsheet of resources available and a resources flyer to give to landlords listing some resources available for tenants in need. ● Equity / CERT - No sign ups at this time. Need participation. Was promoted at last CoC Membership meeting. 	
11. Announcement, Policy updates	MCAH has free training on leadership on February 12 at 1pm. Advocacy Day is scheduled on April 23 in Lansing.	
12. Close	Motion to adjourn Julie Hintz, Shelley Brinkmann seconded.	Motion approved.
13. Next Meeting	Tuesday, April 2, 2024 at 2 p.m. Zoom	

Respectfully submitted by Cecilia Gaglio