



MACOMB COUNTY COC

FY2024-2025 Emergency Solutions Grant (ESG) Local
Notice of Funding Availability (NOFA)

Application Packets due no later than 4pm on Monday, July 8, 2024

Grant Cycle: October 1, 2024 to September 30, 2025

I. Timeline

ESG FY 2024-2025 Funding	
Grant Term: October 1, 2024 to September 30, 2025	
Friday, June 21 – Monday, July 8, 2024	MI-503 Local Application Window
Thursday, July 11, 2024	CoC Grant Rating and Ranking Committee reviews and scores applications
Friday, July 12, 2024 – Thursday, July 18, 2024	Grantees are approved by CoC Board of Directors, affirmed by the CoC Membership, and notified by HCS
Monday, July 22 – Thursday, August 1, 2024	HCS inputs all necessary application data and documents into IGX
Friday, August 2, 2024 <i>No later than 5:00pm</i>	ESG application is due in IGX (MSHDA’s grant management software)
Tuesday, October 1, 2024	Grant start date.

II. Overview

The Macomb County Continuum of Care (MI-503) is requesting proposals for funding under the Michigan State Housing Development Authority (MSHDA) Emergency Solutions Grant (ESG). The Macomb County CoC seeks to use its ESG funds to address the urgent needs of residents who are homeless or at imminent risk of homelessness. Regulations specify that these funds be used, in combination with other federal, state, and local funds, as part of a community-wide system of homelessness services. Emergency Solutions Grant funds focus on street outreach, operations and services within emergency shelters, homelessness prevention and rapid rehousing activities. Under the HEARTH Act, ESG – funded organizations work closely with other community programs that together provide an array of housing opportunities intended to prevent and end homelessness for each household in need. HUD, along with the Macomb County CoC and its community partners, expects that this system of service makes steady progress toward reducing homelessness, including lowering the number of people entering the system, shortening the duration of homelessness, and limiting recurrent homelessness.

The Macomb County Department of Health and Community Services (HCS) serves as the MSHDA ESG Fiduciary for the Macomb County CoC. In this capacity, HCS receives and distributes funding as allocated by the approved budget. The Fiduciary also plays an integral role in the County’s local funding competition, executing all grant documents for the County’s MSHDA ESG allocation. To ensure a fair, open, and equitable local funding competition, HCS is charged with releasing and compiling applicable documents needed to submit and execute a contract with MSHDA to administer ESG funds.

III. Eligibility

All MSHDA ESG Funded Grantees and Subgrantees:

- Recommended by the CoC/LPB.

- A 501(c)3 nonprofit agency or a local unit of government that operates its principal place of business in the State of Michigan.
- A local unit of government can subgrant the funds to a PHA.
- Actively involved in the CoC/LPB planning process.
- Willing to re-align existing program structures and use of funds to fill gaps and end homelessness.
- Willing to use HMIS to collect relevant data (Domestic violence service agencies use a comparable database).
- Capacity to use a standardized assessment tool or process.
- Participation in a QSOBAA to allow sharing within HMIS.
- Exhibits the financial capacity to administer funds as demonstrated through an audited financial statement.
- Has financial management systems in place such as cash receipts and disbursement logs, invoices, and cancelled check registers, etc.
- Employs staff person who possess bachelor's degree in accounting or possess experience in accounting along with college accounting credits or a bookkeeper whose work is overseen by an accounting firm.
- Does not require program participants to complete any prerequisites to receive services (i.e., religious activities, sobriety treatment, etc.).
- Displays the ability to collaborate, coordinate and partner with other local organizations.

NOTE: Domestic violence service providers are not eligible to apply directly to the CoC/LPB for ESG funds. MSHDA provides a set-aside of ESG funds to MDHHS to fund DV agencies across Michigan.

IV. Subrecipient Expectations and Requirements:

- Participation in an HMIS system.
- Record all client-related data and activity using the Continuum of Care (CoC) established HMIS standards
- Participate in CoC meetings
- Participate in the community-wide Coordinated Entry process
- Use a Housing First approach
- Comply with all requirements in their subrecipient agreements and federal requirements outlined in Section 576.407 of the ESG Interim Rule, as well as all locally established written program standards.
- Ensure low entry criteria and low programmatic barriers
- Participate in Annual Point in Time Count

NOTE: MSHDA and the Macomb County ESG Fiduciary reserve the right to evaluate the past performance of all recommended agencies and to approve or deny their participation.

V. Use of Funds

A. Street Outreach

Essential Services: Services necessary to reach out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. Eligible costs include engagement, case management, and transportation.

B. Emergency Shelter

Essential Services: Eligible costs include case management, childcare, education services, employment assistance and job training, transportation, and services for special populations.

Shelter Operations: Eligible costs include maintenance, rent, security, fuel, food for shelter guests, furnishings, equipment, insurance, utilities, and supplies necessary for the operations of emergency shelter. These funds cannot be used for construction or rehabilitation of shelters.

C. Homelessness Prevention

Housing Relocation and Stabilization Services – Service Costs: Eligible costs include housing search and placement assistance, housing stability case management, mediation, and legal services.

Housing Relocation and Stabilization Services – Financial Assistance: Eligible costs include rental application fees, security deposits, utility deposits, utility payments, and moving costs.

Short-and/or Medium-Term Rental Assistance: Eligible costs include rent arrears, as well as short-term and medium-term rental assistance.

Participant Eligibility:

- Individual or household is certified as Category 2 or 4 under HUD definitions of homelessness OR certified under HUD definition of At Risk of Homelessness.
- Annual income of the individual or household is below 30% of area median income.
- Assistance is necessary to help the individual or household achieve or regain stability in their current permanent housing or move into other permanent housing.

D. Rapid Rehousing

Housing Relocation and Stabilization Services – Service Costs: Eligible costs include housing search and placement assistance, housing stability case management, Housing Choice Voucher (HCV) waiting list case management, mediation, and legal services.

Housing Relocation and Stabilization Services – Financial Assistance: Eligible costs include rental application fees, security deposits, utility deposits, utility payments, and moving costs.

Short-and/or Medium-Term Rental Assistance: Eligible costs include short-term and medium-term rental assistance.

Participant Eligibility:

- Individual or household is certified as Category 1 under HUD definitions of homelessness. This includes households fleeing domestic violence through the use of emergency shelter or living in places not meant for human habitation.
- Annual income of the individual or household is below 30% of area median income.
- Assistance is necessary to help the individual or household move as quickly as possible into permanent housing and achieve stability.

E. HMIS Data Entry (up to 10% of total grant allocation) used for the costs of participating in HMIS and equipment.

F. Administrative (up to 7.5% of total grant allocation) used for general management, oversight, and coordination of MSHDA ESG services, as well as for training on ESG requirements.

VI. Additional Parameters for CoC/LPB Budget Allocation of MSHDA ESG Funds:

- A minimum of forty percent (40%) of the total grant allocation must be awarded to the HARA, Macomb Community Action.
- At least 40% of all rental assistance (Homelessness Prevention and Rapid Re-Housing) must be allocated to Rapid Re-Housing.
- Any agency that is affirmed by the Macomb County CoC and meets the criteria outlined in section VII of this NOFA can be awarded Rapid Re-Housing and Homelessness Prevention services and rental assistance.
- Emergency shelter funding (both essential services and shelter operations) cannot exceed 30% of the total grant allocation.
- No grant to an ESG subgrantee shall be less than \$10,000.

VII. Submission

A completed application packet ([MSHDA Application](#) and Narrative Questionnaire) is due no later than 4:00 PM on Monday, July 8, 2024, by email to dohcs@macombgov.org or in person at 21885 Dunham Rd, Ste 15, Clinton Township, MI 48036.

No late and/or incomplete application packets will be accepted or scored.

The Macomb County CoC Grant Rating and Ranking Committee will review and score all eligible applications. Those meeting or exceeding the grant requirements and standards will be recommended for funding.

For additional information or to apply, please contact the Macomb County Department of Health and Community Services, ESG Fiduciary, at dohcs@macombgov.org or 586-469-7190.