

Macomb Continuum of Care (CoC)
Board Meeting Minutes
 Virtual Meeting, Microsoft Teams

August 6, 2024
2:00 p.m.

Present: Lisa Chapman, Cecilia Gaglio, Julie Hintz, Daija Butler, Shelley Brinkmann, Kiana Harrison, Megan Vinyard, Sarah Gilstorf, Julia Bingham, Connie Lasher, Sharman Davenport, Monisha Scott, Heather VanDenburg

Not Present: Victoria Carter, Tamir Newton, Pastor Lew Stier, Gail Harding

| AGENDA ITEM | DISCUSSION | DECISION/ACTION |
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| Meeting Called to Order Approval of the Agenda Approval of the July Meeting Minutes | The meeting was called to order at 2:06 pm by Julie Hintz. Connie Lasher moved to approve the agenda. Seconded by Sharman Davenport. Unanimously approved. Connie Lasher moved to approve the regular July meeting minutes (7/9/24) and Special July ESG meeting minutes (7/15/24), seconded by Shelley Brinkmann. | Roll call was conducted. A quorum was established. Motion approved. Motion approved. |
| President's Update | No new updates | |
| HMIS Lead Agency Update | <ul style="list-style-type: none"> ● Update on transition to new HMIS Lead HAND. ● Kiana Harrison working to get a larger meeting together. ● Received resumes for two staff to interview for HMIS positions at HAND. ● Working on admin behind-the-scenes for the transition from MCAH to HAND. ● NOFA released and waiting on follow-up and grant transfer. ● Transition timeline ETA to be completed is October 1, 2024. | |

HARA/Operations Update
from CoC Lead Agency

- A. **Planning Grant Expenditure Report:** Julie Hintz shared her screen of the Planning Grant expenditure report. Numbers may change as they still need to be reviewed/updated as needed by Finance Department. As of June 2024, total spent \$34,469.69. Balance remaining 6/30/24 is \$45,335.31. 57% Expended.
- B. **CoCBuilds NOFO** - HUD released one-time NOFO. Julie asked if any Board members in the community are interested in applying to email coc@macombgov.org. The funding is to support construction, acquisition, or rehabilitation of permanent supportive housing units and other eligible expenses (services, operating). HUD expects to make approximately 25 awards. Start date 10/1/25, ends 10/1/30. Period of performance can be 24 - 60 months. Each CoC Collaborative Applicant may submit only one CoCBuilds application. Applications are due 11/21/24 in Grants.gov. Max amount for project \$5 million, minimum amount for project is \$1 million. Match is required. Eligible program participants (beneficiaries) are individuals and families experiencing homelessness outlined. Cecilia sent the CoC Builds NOFO to the CoC Board and Membership if organizations were interested in applying. If you or another agency is interested in applying, please reach out to coc@macombgov.org. If multiple applications are submitted then CoC will need to review since only one application can be submitted.
- C. MSHDA CoC Leadership call shared there are potential funding opportunities coming up, State budget for FY25 included \$25 Million dollars funding through the State for PSH. Goal to enhance existing services and focus on capacity building. More details coming soon

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| | <p>from HUD. Additionally, there will be funding through MDHHS for family shelters for \$6 - \$7 million in budget FY25. Application process coming soon. Another funding opportunity HUD released NOFO for eviction protection targeted to legal assistance, Michigan State Bar Association plans to apply.</p> <p>D. HUD COC NOFO was released. NOFO was sent to CoC Board and Membership.</p> | |
| <p>ESG Fiduciary Update</p> | <p>A. MSHDA ESG Exhibit 1 Feedback - MSHDA gave nice feedback on Exhibit 1 application, it was shared with the CoC Board via email. Items that were recommended last year, are now being implemented this year, and MSHDA acknowledged it. We improved on timelines with the ESG implementation committee and added compensation for individuals with lived experience on the Board. Daija gave updates: FY24/25 allocations received pay for performance and received \$40,000 extra within CoC. Daija shared her screen of what was recommended each organization receive by the grant ranking committee and what was awarded through the grant, and everyone received about a \$5,000 boost. \$768,403 was awarded in total for CoC.</p> <p>B. Feedback from ESG Rating and Ranking Workgroup - Had 9 participants in the workgroup and had 8 total survey responses on their experience in the workgroup. Daija shared the responses and results, overall great experience (6 out of 8). Recommendation from workgroup was to receive organization's policies, get to review the narrative q&a before workgroup</p> | |

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| | <p>meeting to help with discussions/time, more refreshments, and character limit in narratives. Lunch was provided.</p> <p>C. Spending</p> <ul style="list-style-type: none"> a. ESM: Update on spending through June 30. Spent 25.5% of ESM. Encouraging all to spend or bill for RRH. MSHDA will not give organizations an extension on unspent funds. Spending ends 9/30/24. Daija said we can reallocate funds if needed, Daija/Julia will reach out to organizations this month on unspent funds. b. ESF: 66.68% spent. c. Shelley said CHN they could use referrals from shelters for RRH. Julie recommended notifying agencies/shelters at the BNL meeting tomorrow. <p>D. Confirm on-time submission of the ESG application. The application was submitted timely, a day early before the deadline.</p> <p>E. Review the allocation for FY24-25. Covered under item A.</p> | |
| Old Business | <p>Individuals with lived experience update: MCA has not been able to contact Victoria Carter, Board Member. Multiple attempts have been made to contact her phone and now the email address on file bounces back as undeliverable. If she remains unable to be reached, MCA recommends removing her from the Board and filling the vacancy. MCA will provide an update on contact attempts at the next meeting. Please let the Board know if you know of any potential candidates with lived experience and please put the interest out to the people you serve.</p> | |

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| <p>New Business</p> | <p>CoC NOFO came out. The biggest change is it is a 2-year NOFO now. HUD is having a webinar on August 13, and the invite was emailed to the Board. There are not a lot of major changes in the new application, minor point changes.</p> <p>https://www.hud.gov/program_offices/comm_planning/coc/competition</p> <p>After the CoC Board meeting today, the Board Officers will meet on the grant application timeline. It will look different this year, as we are asking for more information from grant applicants to help with grant rating/ranking, per HUD wanting improvements.</p> <p>Cecilia sent the updated grant rating and ranking policy to the Board.</p> <p>HUD has not posted an updated CoC Annual Renewal Demand and PPRN Report. We are unable to provide details on the amounts available for the Estimated ARD, Tier 1, CoC Bonus, DV Bonus and CoC Planning. It will be shared with the Board when it becomes available.</p> | |
| <p>Standing Committee Updates</p> | <p>A. Point-In-Time Count Committee - No new updates.</p> <p>B. Coordinated Entry Systems Committee - Last two meetings discussed which agencies are verifying income for RRH and agencies housing in or outside of Macomb County for RRH. We want to be the same across the network. Daija is reaching out to MSHDA for clarification of MSHDA guidelines. Committee is continuing to address aspects of adding RRH into</p> | |

the Coordinated Entry Prioritization and ensuring all RRH providers operate under the same processes as we get ready for 10/1 start date.

- C. **Grant Ranking & Compliance Committee** - Updates & approval of new project application templates, including narrative questions, scoring tools, and policy.
- D. **HMIS and Data Quality Committee** - Met on August 5, 2024.
- E. **Awareness and Advocacy Committee** - Heather VanDenburg, MCREST and Cecilia Gaglio met with McLaren Hospital on July 31st to start conversation of building a process between shelters and hospitals, since there have been cases of individuals being dropped off to shelters when they do not have capacity. The McLaren representative is part of regional hospital meetings with other local hospitals, and can present a proposal process. The Awareness & Advocacy will work on a proposal at the next two meetings, and we want all shelters involved. Then will meet with McLaren again on 9/10 to present the process, and they will take it to the other hospitals to try to get buy-in. It would be nice to have a Countywide process between all shelters and hospitals. Cecilia will invite Turning Point, The Salvation Army Major Owens and FYI to conversation.
 - a. McLaren also shared that unsheltered individuals are hanging out in the hospital atrium/waiting room since they had to leave shelters during the day. Going to see if CHN Street Team can do outreach.
- F. **Landlord Engagement Committee** - Working on flyer to give to landlords.
- G. **Equity / CERT** - No updates about Equity/CERT yet. Will provide updates as I receive them.
- H. Ad-Hoc - ESG Implementation Committee - Will meet if needed.

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| Updates/Announcements | No new updates. | |
| Close | Motion to adjourn Connie Lasher, seconded Lisa Chapman. 3:15pm | |
| Next Meeting | Tuesday, September 3, 2024 at 2 p.m. Microsoft Teams | |

Respectfully submitted by Cecilia Gaglio