

Macomb Continuum of Care (CoC)

Board Meeting Minutes

Virtual meeting, Zoom

Sept. 05, 2023

2:00 p.m.

Present: Julie Hintz, Gail Harding, Lisa Chapman, Pastor Lew Stier, Sarah Gilstorf, Megan Vinyard, Connie Lasher, Sharman Davenport, Monisha Scott

Not Present: Rev. Kelly Cooper, Randy Dudley, Victoria Carter, Heather VanDenburg

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order	The meeting was called to order at 2:19 pm by Julie Hintz. Introductions were conducted.	Roll call was conducted. A quorum was established.
2. Approval of the Agenda	Connie moved to approve the agenda. Seconded by Gail. Unanimously approved.	Motion approved.
3. Approval of the Aug. Meeting Minutes	No corrections. Pastor Lew Moved to approve, seconded by Connie.	Motion approved.
4. President's Update	Have a new staff person to start as the grant manager to support the COC- Board, committee work, monitoring, work of the COC. The person is to start on Sept. 18 th .	
5. HARA/Operations Update from CoC Lead Agency	Julie ran the planning grant report and has been under-spent. All grants going well, except the planning grant. MCA requested an extension from HUD through December and will submit the paperwork formally. The funds are used for COC coordinator and supervisor staffing.	

	<p>HARA- Putting folks on Edison Crossing interest list. Occupancy is slated to begin Oct. 1. Edison crossing housing development is in Mt. Clemens, with 11 PSH units. MCA is the service provider. MSHDA opened the interest list (chronic homeless status plus veteran preference, under 30% AMI) and have about 40 folks on the list.</p>	
<p>6. ESG Fiduciary Update</p>	<p>Scoring and review took place for the 23-24 ESG MSHDA funds applications. The grant amount was the same as the previous year. The application was submitted to MSHDA in August.</p> <p>Discussion on concerns with the allocations for ESG based on the committees recommendations.</p> <p>Agencies will be required to submit expenses on a monthly basis to the fiduciary going forward to promote closer monitoring of expenditures, potential amendments or changes in line items and more effective expenditures.</p> <p>It was brought up that payments to grantees are months behind. The COC is expecting more timely payments and reporting, as well as communication to the grantees. The Board is asking MCREST to come to the Board meeting with plans for improvement and communications between agencies that are grantees.</p> <p>Pastor Lew moved to modify the FY23/24 grant to the amount of 35k from shelter and 15k for SO. Discussion about some of the process. A second was requested. None was offered. The motion did not advance.</p> <p>Calls for food and housing assistance have increased exponentially.</p> <p>A Comment was received from the public to the BOARD about the lack of funding from ESG and this comment was sent out to the Board. A motion was made by Pastor Lew and seconded by Connie to receive and file the comment.</p>	<p>Motion passed.</p>
<p>7. HMIS Lead Agency Update</p>	<p>RFP was sent out with a June 23rd deadline. No applicants or inquiries. Meeting was held with MSHDA 8/7 at 2pm regarding the HMIS lead.</p>	

	<p>Outreach was made to lead agencies for HMIS to neighboring communities. Meeting was held in late August with Wayne Metro. Waiting to hear back from them.</p>	
8. Old Business	<p>MSHDA – HCV Mobility Pilot. CHN completed the application for this pilot. They heard unofficially that they were tentatively selected for Macomb county for the pilot, as well as Oakland county.</p> <p>HUD NOFO- announced 7/5; due 9/28. Applications are being reviewed and ranked. Ranking/scoring process similar to last year; info to be shared shortly on timing and process, deadlines. Board to approve the ranking via email and then post by the COC on the website and notifying all of the applicants. Overall COC application is being worked on.</p> <p>Warming shelter plans for this winter: Will open in Nov., funding a concern. Working on other funding sources. Trying to put in a laundry room if funding will be there.</p>	
9. New Business	None	
1. Standing Committee Updates	<p>a. Point-in-Time Committee No updates. Will start meeting soon.</p> <p>b. Coordinated Entry Systems Committee CES committee has been meeting regularly to review the existing Policy and Procedure; committee met on 7/27 and has made it through the entire P & P document, making updates and changes. Kristin with MCA will go through the document and finalize and then send it out to all parties on the Google drive, as well as post it to the website. Next meeting 9/28 at 11am</p> <p>c. Grant Ranking & Compliance Committee Meeting date 9/8. Julie is able to assist more this year, and then next year the COC coordinator will lead this. Monitoring will need to be a focus after the application is finalized and the new staff person is on board.</p>	

	<p>d. HMIS and Data Quality Committee did not meet in Sept due to the holiday. There is a new interface for HMIS users. It seems to be cleaner, but is a change and there is a new log in site. Next meeting in Oct.</p> <p>e. Awareness and Advocacy Committee- need a chair. Shelley from CHN may be able to join.</p> <p>f. Mainstream Resources Committee Speaker lined up for 9/13 for EasterSeals/MORC. In person and virtual.</p> <p>g. Landlord Engagement Committee No updates. On hiatus right now.</p> <p>h. Equity- COC equity results team- CERT No updates. Mostly on hold- will get rolled into the regional housing partnership meeting.</p>	
2. Announcement, Policy updates	<p>Macomb Regional Housing Partnership is being spearheaded by the Macomb Health and Community Services department. Committee work is going on through this body. Draft plan being completed.</p> <p>Save the Date for the upcoming Homeless Summit on October 23-24, 2023 at Shanty Creek in Bellair MI. Registration should be open soon.</p>	
3. Close	Connie moved to close the meeting. Second by Lisa. All approved. 3:16 pm.	Motion approved.
4. Next Meeting	<p>Next CoC Board meeting is Tuesday, Oct. 3, 2023 at 2pm</p> <p>Next scheduled membership meeting is 9/13 -in person in the Senior auditorium, with virtual meeting. Lisa to send out Zoom link with agenda.</p>	

Respectfully submitted by Lisa Chapman