

**Macomb Continuum of Care (CoC)**  
**Board Meeting Minutes**  
 Virtual meeting, Zoom

**Aug 1, 2023**  
**2:00 p.m.**

**Present:** Julie Hintz, Gail Harding, Lisa Chapman, Pastor Lew Stier, Sharman Davenport, Heather VanDenburg, Monisha Scott, Sarah Gilstorf, Megan Vinyard, Connie Lasher, Victoria Carter

**Not Present:** Rev. Kelly Cooper, Randy Dudley

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order  2. Approval of the Agenda  3. Approval of the June Meeting Minutes	The meeting was called to order at 2:06 pm by Julie Hintz. Introductions were conducted.  Pastor Lew moved to approve the agenda. Seconded by Meghan. Unanimously approved.  No corrections. Pastor Lew Moved to approve, seconded by Meghan.	Roll call was conducted. A quorum was established.  Motion approved.  Motion approved.
4. President's Update	Nothing to report this month.	
5. HARA/Operations Update from CoC Lead Agency	Julie ran the planning grant report and 11% has been spent out. Spending report received by HUD. All grants going well, except the planning grant. MCA plans to request an extension from HUD and met internally to discuss a spending plan. Delays with the access to the HUD system for draws and did not spend as much. The funds are used for COC coordinator and supervisor staffing and will be	

	<p>interviewing folks for the COC role soon. If no good candidates will post and interview again.</p> <p>HARA- Kristin off today- continues to put folks on HCV list.</p> <p>Edison crossing housing development is in Mt. Clemens, with 11 PSH units. MCA is the service provider. MSHDA opened the interest list (chronic homeless status plus veteran preference, under 30% AMI) and have about 40 folks on the list.</p>	
<p>6. ESG Fiduciary Update</p>	<p>RFP went out for the 23-24 ESG MSHDA funds and applications were due in July. The exact total amount of the grant is not yet determined from MSHDA. The application exhibit 1 is due 8/18 to MSHDA. The applications now need to be scored and ranked (similar to the HUD HAG process). Working on a committee to review, process and score sheets.</p> <p>Approval for scoring process- Motion made by Pastor Lew for process as articulated.</p> <p>Seconded by Monisha.</p> <p>MSHDA met with MCREST and on the MSHDA ESG 21/22 grant with reporting delayed and funds still outstanding. Macomb is returning a total of \$73,039 in ESG. Expenses before 10/22 are not able to be included.</p> <p>Agencies will be required to submit expenses on a monthly basis to the fiduciary going forward to promote closer monitoring of expenditures, potential amendments or changes in line items and more effective expenditures.</p>	<p>Motion passed</p>
<p>7. HMIS Lead Agency Update</p>	<p>RFP was sent out with a June 23<sup>rd</sup> deadline. No applicants or inquiries.</p> <p>MCAH is still willing to continue the day-to-day work if there is an agency willing to partner and handle the financial end.</p> <p>Meeting to be held with MSHDA 8/7 at 2pm regarding the HMIS lead, the grant application/fiduciary prospects for next year.</p> <p>MOU signed with the COC and Beth Hurkman for her HMIS services for 22/23.</p>	

8. Old Business	MSHDA – HCV Mobility Pilot. CHN completed the application for this pilot. They heard unofficially that they were tentatively selected for Macomb county for the pilot, as well as Oakland county.	
9. New Business	HUD NOFO- announced 7/5; due 9/28. Applications were just made available last week in esnaps. ARD just posted as well. Ranking/scoring process similar to last year; info to be shared shortly on timing and process, deadlines.	
1. Standing Committee Updates	<p><b>a. Point-in-Time Committee</b> No updates. Will start meeting soon.</p> <p><b>b. Coordinated Entry Systems Committee</b> CES committee has been meeting regularly to review the existing Policy and Procedure; committee met on 7/27 and has made it through the entire P &amp; P document, making updates and changes. Kristin with MCA will go through the document and finalize and then send it out to all parties on the Google drive, as well as post it to the website.</p> <p><b>c. Grant Ranking &amp; Compliance Committee</b> Meeting date to be set with committee members. Julie is able to assist more this year, and then next year the COC coordinator will lead this. Monitoring will need to be a focus after the application is finalized.</p> <p><b>d. HMIS and Data Quality</b> Committee met for a brief meeting in June and discussed reminders about EDA and other standard processes for HMIS users. The July meeting was cancelled. Meeting on Monday 8/7.</p> <p><b>e. Awareness and Advocacy Committee</b> <b>Shelley from CHN may be able to join.</b> <b>Safe Haven event in Sept.</b> Gilstorf reported that the upcoming National Health Center week will include an event at MCREST and organized by Community First Health Center in August- a health fair. Not open to the entire community, but MCREST and Turning Point guests.</p> <p><b>f. Mainstream Resources Committee</b> No updates. Presenters are scheduled at upcoming membership meetings. EasterSeals/MORC will be presenting next in person meeting (Sept).</p>	

	<p><b>g. Landlord Engagement Committee</b> No updates. On hiatus right now.</p> <p><b>h. Equity- COC equity results team- CERT</b> No updates. Hintz reported she has been unable to attend recent meetings of this committee, though there are participating representatives from Macomb (MCREST) who do attend.</p>	
2. Announcement, Policy updates	<p>Hintz reported that the MCA offices including her division moved to the VerKuilen Building, 21885 Dunham Road, Suite 8, Clinton Township and are now open to the public.</p> <p>Ed Scott is the new MCA director (2 months). Previously at MSU extension. He may attend a future membership meeting.</p> <p>Macomb Regional Housing Partnership is being spearheaded by the Macomb Health and Community Services department. Committee work is going on through this body.</p> <p>MCAH has an AmeriCorps program that is accepting applications for direct service and also capacity building.</p> <p>Save the Date for the upcoming Homeless Summit on October 23-24, 2023 at Shanty Creek in Bellair MI.</p> <p>Lew reported that the Wednesday drop in days at the MCMM Winter Shelter are successful and are Getting a lot of requests for rental assistance.</p>	
3. Close	Pastor Lew moved to close the meeting. 3:28 pm.	Motion approved.
4. Next Meeting	<p>Next CoC Board meeting is <b>Tuesday, Sept. 5th, 2023 at 2pm</b></p> <p>CoC Membership is NOT scheduled to meet in August- if needed date is 8/9.</p> <p>Next scheduled membership meeting is 9/13 -in person with virtual meeting.</p>	

Respectfully submitted by Lisa Chapman